



2010 State Meeting Checklist (FORM 1)

Contestant Name: _____ **Title:** _____

Label each binder on front and spine using a white label with name and title. Label each envelope using a white label with name and title.

	Received (for MLO Use)
Administrative Checklist (9" x 12" Manila Envelope)	
<input type="checkbox"/> FORM 2-State Contestant Contract	<input type="checkbox"/>
<input type="checkbox"/> Copy of Parent's Driver License	<input type="checkbox"/>
<input type="checkbox"/> Copy of Birth Certificate	<input type="checkbox"/>
<input type="checkbox"/> FORM 3-Contestant Release and Indemnity	<input type="checkbox"/>
<input type="checkbox"/> FORM 4-Permission to Compete	<input type="checkbox"/>
<input type="checkbox"/> FORM 5-Contestant Resume and Platform	<input type="checkbox"/>
<input type="checkbox"/> Sealed Transcript	<input type="checkbox"/>
Production (9" x 12" Manila Envelope)	
<input type="checkbox"/> FORM 6-Teen Talent Request Form & Participant Information Questionnaire	<input type="checkbox"/>
<input type="checkbox"/> One (1) CD Master and One (1) CD copy of Talent Music	<input type="checkbox"/>
<input type="checkbox"/> Two (2) Copies of Musical Lyrics	<input type="checkbox"/>
<input type="checkbox"/> Dramatic Reading or Monologue Publishers Clearance	<input type="checkbox"/>
<input type="checkbox"/> FORM 7-Talent Introduction	<input type="checkbox"/>
<input type="checkbox"/> FORM 8-On-Stage Questions	<input type="checkbox"/>
<input type="checkbox"/> FORM 9-Talent Rehearsal Conference	<input type="checkbox"/>
<input type="checkbox"/> FORM 10-Contestant Questionnaire	<input type="checkbox"/>
Program Book Binder Checklist (1" Binder)	
<input type="checkbox"/> Full Ad Pages with CD in Binder	<input type="checkbox"/>
<input type="checkbox"/> One Certified Check, Money Order, or Commercial Check for Ad Payment	<input type="checkbox"/>
<input type="checkbox"/> FORM 10-Contestant Questionnaire	<input type="checkbox"/>
Media (9"x12" Manila Envelope)	
<input type="checkbox"/> FORM 11-Website Form	<input type="checkbox"/>
<input type="checkbox"/> Photo Headshot CD (1-8x10 color, 1-8x10 bw, no crowns, same pose)	<input type="checkbox"/>
<input type="checkbox"/> Color 8x10 Headshots (5 copies)	<input type="checkbox"/>
<p>REMINDER—Email your headshot to misslateen@aol.com. This photo will be used in the judges' books.</p>	