



Protocol for Handling Score Sheets

In accordance with Miss America Guidelines the following procedure shall be followed in handling of score sheets and the final tally sheet:

- 1. Score sheets are to be handled only by the auditors.**
- 2. No one should see the score sheets except the auditors.**
- 3. After the auditors complete the tally sheet, ALL SCORE SHEETS and TALLY SHEET are to be sealed in a large manila envelope.**
- 4. The auditor should sign and date the seal after it is placed over the envelope seal.**
- 5. The envelope containing these documents shall be sent to the Miss Louisiana Scholarship Organization along with the other required paperwork from your pageant no later than 7 days after crowning.**
- 6. Under no circumstances should this envelope be opened by the Director or anyone else.**
- 7. The determination for review of score sheets shall be made by the Executive Board of the Miss Louisiana Scholarship Organization.**
- 8. If the determination is made by the Executive Board to open the envelope for review this shall be done by at least two members of the Executive Board.**